
AMANDA HOFFMAN



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HOFFMAN5218

SKILLS

- Can operate both Mac and Windows operating systems
 - Microsoft Office proficient (Word, PowerPoint, Excel)
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REFERENCES AVAILABLE UPON
REQUEST.

EXPERIENCE

LSSR | GWINNETT COUNTY PUBLIC SCHOOLS October 2016 – Present

Manage the day to day substitute teacher needs for the second largest high school in GCPS, Brookwood High School. I also coordinate the make-up exams each semester and provide parent/student support at the main entrances.

OWNER | AMANDA HOFFMAN MUSIC August 2014 – Present

I run my own music studio teaching voice lessons and beginning piano to students ages 5-35. I manage a schedule of 15 students, coordinate payments, and plan recitals. I am also an experienced soprano soloist with choral, wedding and funeral experience. I have experience as a church music leader, conducting anthems and leading hymns.

ADJUNCT INSTRUCTOR -VOICE | NEW YORK UNIVERSITY September 2012 – May 2014

I taught voice lessons to 10 hours of students each semester. These students were either non-music majors, or non-voice principals. All had varying degrees of experience. I coordinated schedules, gave assignments, and grades for semester coursework.

EDUCATION

MASTER OF MUSIC | 2014 New York University

I graduated with a 3.8 GPA, in a combined dual certificate program in vocal pedagogy. Classes included business skills, song literature, and planning our graduate recital.

ADVANCED CERTIFICATE-VOCAL PEDAGOGY | 2014 New York University

I graduated with a 3.8 GPA, in a combined dual certificate program in voice performance. Classes included anatomy of the voice, voice disorders, and in class observation of teaching.

BACHELOR OF MUSIC | 2012 Florida State University

I graduated Magna Cum Laude (3.85 GPA) in a Conservatory-esque environment.
